

STEP BY STEP, INC.

"FESTIVAL OF ARTS & CRAFTS"

** ** * Application ** ** * Registration ** ** * **

LAKE COUNTY FAIRGROUNDS

LOCATION: Lake County Fairgrounds
1060 E Peterson Rd
Grayslake, IL 60030

DATE: March 24 & 25, 2018

TIME: **Sat.** - 9:00am - 4:00pm
Sun. - 10:00am - 4:00pm
Set up time: Friday 2:00pm - 8:00pm
Trailers only may start at 1 pm Fri.
Saturday 5:30am - 9:00am

APPLICATION FEE: \$170.00 per space
Tables & chairs not provided
electricity - \$35.00
no raffle donations required!

SPACE: 10' wide X 10' deep

PAYMENT: Check payable to **STEP BY STEP PROMOTIONS**
may postdate check **2 MONTHS** prior to show.
**** Separate checks for each show please**
\$20 charge for all returned checks

Please Print & Fill Out Completely

Name: _____ Phone(____) _____

Check if new or changed

Address _____ Town _____ State _____ Zip _____

Company Name: _____ Email Address: _____

License Plates: (required) _____ IL Tax # _____ Trailer: Yes or No

Detailed description of Arts or Crafts (can continue on back): _____

SPACE REQUIREMENT	
10 x 10 SPACE	\$170.00 how many _____ amount \$ _____.
TABLES & CHAIRS ARE NOT PROVIDED	
Electricity	\$35.00 (circle one) YES or NO amount \$ _____.
(exhibitors must supply their own electric cords)	
TOTAL\$ _____	
Photographs: enclosed _____ on file _____ (check one)	

Spaces & 1/2 available.
Price would be \$255

For Office Use
Date PM _____
Date AP _____
Paid _____
Posted _____
check _____

Call with any questions or concerns **(847) 301-8543** or **(847) 877-1574**
Send check, 3 photos, signed application and self-addressed stamped envelope to:



STEP BY STEP, INC.
902 David Ln
ELK GROVE VILLAGE, IL 60007

The applicant agrees to comply with all of the following conditions by filling out the application above and signing below.
CANCELLATION POLICY: Full refund up to 61 days prior to the show. No refund within 60 days of the show.

- * I will display and sell only handcrafted items and only in the media described above. Any items not meeting these requirements can and will be removed by craft fair organizers without any refund of my entry fees. You may also be asked to leave the show.
- * I understand I **must check in by 8:00am** or my space will be forfeited.
- * I agree to be set up by show time and remain open until the show ends. Anyone breaking down early will not be invited back.
- * I will notify the show coordinator in advance if I am unable to participate in the show.
- * I agree that Step by Step Promotions Inc. and it's officers are not responsible for any losses, property damage or personal injury that might incur.
- * Pictures may be used for publicity purposes

Signature _____ Date _____